

# SAMPLE INTRO LETTER

Koren Woy-Smith  
Robert Morris University  
6001 University Blvd., Moon Township, PA 15108

Dear Coach Smith,

My name is \_\_\_\_\_; I am a rising Junior attending \_\_\_\_\_ High School in \_\_\_\_\_. My current GPA is 3.6 and taking all academic honors and AP classes, graduating 2016. I have taken the SAT twice; my scores were 370 in writing, 420 in reading, 500 in Math, and 920 as my composite score. I have six years of experience competing in indoor and outdoor events with AAU and USA Track and Field with my club team. During those years I have qualified and participated several times in the AAU and USA Junior Olympics. I believe I would be a great addition to Robert Morris University as a student athlete. What I find interesting in Robert Morris University is your Secondary Teacher Certification Preparation program. With my anticipated major being Math Education, this program fits my interest. Recently, I filled out the athlete questionnaire, and I will continue to update you on my progress both academically and athletically in the months to come. I have also included a link to my recruiting page for your review.

Recruiting Info: [www.txmilesplit.com/AnyAthlete](http://www.txmilesplit.com/AnyAthlete)

High School Information: Somewhere High School  
Head Coach: John Doe  
Phone: 999-999-999  
Email: johndoe@somewhere.org

Club information: Fort Worth Flyer Track Club  
Head Coach: Sorento Griggs  
Phone: (678)-860-2341

Email: [fwflyers@yahoo.com](mailto:fwflyers@yahoo.com)  
Web Address: <http://www.fwflyers.com/>  
Facebook: [www.facebook.com/FortWorthFlyersTrackClub](http://www.facebook.com/FortWorthFlyersTrackClub)

Thank you for your time.  
Sincerely,